

BOARD OF DIRECTORS – ACTION SUMMARY
Wednesday, November 19, 2003 – 6:00 p.m.

Administration Building
2101 Hurley Way, Sacramento, CA

CALL TO ORDER

The meeting was called to order by Vice President Jones. Board Members present: Duveneck, Engellenner, Granados, Jones, Lawson, Stewart, Trujillo, Valley. Director Goold, absent. Staff: Fire Chief Martinez, General Counsel Price, Board Clerk Tilson.

PLEDGE OF ALLEGIANCE

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

None.

CONSENT AGENDA:

1. **Board Meeting Action Summary—November 5, 2003**
2. **Special Board Meeting Action Summary—November 7, 2003**
3. **Special Board Meeting Action Summary—November 8, 2003**

- **Board Action:**
Engellenner/Duveneck—Approve the Consent Agenda. Unanimous in favor by members present. Director Goold, absent. Motion carried.

ACTION ITEM (S)

1. **Fire Station Design Criteria—(Ritter)**
 - A six-page staff report was submitted accompanied by a two-page spreadsheet of Fire District/Department Comparisons dated November 5, 2003 summarizing survey results, and Attachment 2 on the Station Design Criteria Changes from Committee member Jay Hutchinson containing the Expanded Committee action on 35 proposed changes.
 - Brief overview of previous actions was provided to include direction by the Board at its October 15, 2003 meeting to reconfigure the Station Design Committee for broader input to include up to nine line personnel appointed by Local 522, Directors Gay Jones, Tom Lawson, and Greg Valley in addition to the original 14.

- The expanded District Fire Station Design Committee held six meetings, including a tour of fire stations, to identify modifications to the Fire Station Design Criteria and its impact on the Eastern/Berrendo and Hazel/Roediger projects.
- Key Committee changes recommended, among others, include single person dorms, increased number of unisex restroom facilities (one for every two employees), and Captain's quarters relocated near the reception area.
- Changes represent an 8% increase in the cost of the facility compared to the original staff report equating on average approximately \$183,000 per project or \$1,464,000 with the first phase implementation of eight fire stations, plus an additional \$11,000 to revise the already completed schematic plans for a total approximate cost of \$1,475,000.
- Tyler Babcock of MFDB Architects stated the increase in cost is a result of the additional 1,000 square footage change per facility; site plan impact is not anticipated.
- Staff recommends the Board provide direction on whether or not to incorporate the Committee recommendations in a revision to the Facilities Design Criteria and to revise the Schematic Plans accordingly for the Eastern/Berrendo, Hazel/Roediger, and subsequent fire station designs. New plan presentation anticipated on January 7, 2004 if approved.
- Committee efforts commended by members of the Board.
- **Board Action:**
Duveneck/Lawson—approve the staff recommendation to incorporate the Committee recommendations. Unanimous vote in favor by members present. Director Goold, absent.

2. Resolution No. 57-03—Industrial Disability Retirement Application – Firefighter Donald L. Balm, Jr.—(Appel)

[Taken out of order after Closed Session]

- Work related injury resulting in permanent disability precluding performance of duties in the position of Firefighter.
- Application filed with the Public Employees' Retirement System.
- Recommend approval—Retirement effective November 20, 2003.
- **Board Action**
Engellenner/Granados—Adopt the Resolution. Unanimous vote in favor by members present. Director Goold, absent.

3. Paramedic Intern Program—(Means)

- A two-page staff report was submitted providing background information regarding the staff's recommendation to revise the Paramedic Intern Program in keeping with the Board's adopted 2003 Strategic Objectives for Recruitment, Retention and Training Programs.
- The first Paramedic Intern Program started on August 19, 2002. The District negotiated 15 slots with the Los Rios Community College System. The program was structured as half-time employment with a maximum salary of \$1,199.46 per month resulting in inadequate recruitment numbers of viable candidates.
- The Paramedic Academy that just graduated had a duration of 15 months at roughly \$1,200 per month per student. With the recommended full-time program the Academy duration can be reduced to approximately 7 months with a ten percent salary relationship to Recruit Firefighter for an approximate salary of \$3,051 per month per student.
- During different phases of the Program, 13 individuals within the Program worked a full-time schedule for 20-hours of compensation. These individuals will now receive payment by the end of this month for the actual calculated hours worked.
- Key discussion included:
 - A need to attract more Paramedic Intern candidates by offering a higher salary as an incentive with a shorter more effective and efficient program.
 - Issues with the American River College 18-month training program, researching other providers to include the California Professional Firefighters Joint Apprenticeship Program.
 - Maintain current hourly salary of \$13.85 with payment for actual hours worked in lieu of an increase in salary.
- Captain Pat Monahan, Local 522 representative, stated the Union is definitely in support of the District's efforts to attract new paramedic interns from the labor standpoint but questioned almost tripling the current salary for double the hours.

- Staff is recommending adoption of the revised Paramedic Intern Program to include a full-time 40-hour per week program with a salary relationship to Recruit Firefighter.
- Director Duveneck stated the Policy Committee at its meeting yesterday unanimously supported the revised Program.
- **Board Action**
Duveneck/Stewart—Approve the staff recommendation, as presented. Directors Duveneck, Engellenner, Jones, Stewart, Valley, AYE. Directors Granados, Lawson, Trujillo, NO. Director Goold, absent. Motion passed by a 5-3 vote.

PRESENTATION ITEM (S)

None.

PRESIDENT’S REPORT—(Vice President Jones)

- Election of Board Officers will be held the second regular meeting in December.
- Board members requested to express Committee appointment interest.

FIRE CHIEF’S REPORT—(Martinez)

- Letter from the Cordova Community Council distributed to the Board inviting everyone to attend the Cordova Christmas Tree Lighting Ceremony on Sunday, November 30 at 4:30 p.m.
- Jay Leno show tomorrow night will feature firefighters that participated in the Southern California fires.
- Acknowledged Director Trujillo’s assistance in the strike team relief change out transportation for the Southern California fire through the Department of Corrections.
- Update on Carmichael Irrigation District Lease Agreement for the water tank on portion of Station 108—issue concluded with no charge of \$1 per year since there is no charge to the District for the water in that area.
- Reminder—Board Governance Workshop training on Friday, December 5 at 3:00 p.m. and Saturday, December 6 at 8:00 a.m.

GENERAL COUNSEL'S REPORT—(Price) None.

COMMITTEE AND DELEGATE REPORTS:

Executive Committee—(Goold)

- Next meeting to be determined.

Communications Center Delegate—(Engellenner)

- Revised Communications Center Manager job description distributed to the Board. Any Board comment/input requested prior to the next Comm Center meeting.
- Next Meeting: November 25, 2003 – 10:30 a.m.

California Fire & Rescue Training Authority—(Stewart)

- Next Meeting: TBD

Finance Committee—(Jones)

- Normal monthly reports received at meeting today.

Policy Committee—(Duveneck)

- Canceled the December 3 meeting.
- Next meeting: January 7, 2004 – 5:15 p.m.

INFORMATIONAL ITEMS:

Correspondence

1. Amador Fire Protection District Thank You/Engineer Abbott-SMFD
2. Wilton Fire Protection District Thank You/SMFD

- **Board Action:**
Received and filed.

RECESS FOLLOWED BY CLOSED SESSION 7:35 PM

RECONVENE TO OPEN SESSION 9:12 PM/CLOSED SESSION REPORT

Report by General Counsel Price:

1. **LABOR NEGOTIATIONS**
Pursuant to California Government Code Section 54957.6
District Negotiator: Deputy Chief Teresa Means
Employee Organization: Sacramento Area Fire Fighters Local 522

Board discussed the ongoing negotiations—no action taken.

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to the California Government Code Section 54956.9(a) – Two (2) Cases

- a. Bruce Thomas vs Sacramento Metropolitan Fire District
Claim No. 6221020131

The Board provided settlement authority. If and when a settlement is effectuated, a public announcement will be made in Open Session.

- b. Donald L. Balm, Jr. vs Sacramento Metropolitan Fire District
SAC WCAB 0320301

The Board discussed the medical basis for this application.

Resolution for consideration under Action Item No. 2.

BOARD MEMBER QUESTIONS AND COMMENTS**Granados:**

- Contacted Assistant Chief Haverty and the FLAME iteration has not been run for around two years. Requested a new run of either the FLAME or ADAM program to check the alignment of the station location acquisitions.

Lawson:

- Thanked Fire Chief Martinez and all the staff for helping him to get started as a new Director.
- His experience as a member of the Fire Station Design Committee was very rewarding with support and input from all personnel contacted.
- Wished everyone a Happy Thanksgiving.

Martinez:

- Distributed to the Board copies of an October 2003 Draft Organization Chart, with an update on the positions.

ADJOURNMENT:

The meeting was adjourned at 9:20 p.m.

Grant B. Goold, President

James M. Stewart, Secretary

Charlotte Tilson, Clerk of the Board